

**Minutes of Community Action Derby
Annual General Meeting
Wednesday 28th November 2018 - 10.00 am to 12 noon
held at the Council Chambers in the Council House, Derby**

Present:

93 people attended representing a wide variety of member organisations.

Community Action Staff:

Kim Harper (Chief Executive)
Jayne Williams
Kate Richardson
Liz Gumbley
Rob Cutillo
Nina Powe
Kath Cawdell
Andy Moore

Chris Nicholas
Harjeet Mankoo
Nick Pritchard
Jeanette Birks (Volunteer)
David Burnhope (Volunteer)
Angela Aboagye (Volunteer)
Graham Bowe (Volunteer)

Community Action Trustees:

Kevin Curley
Pam Hallam
Michael Mudzamiri

Danny Smith
Maggie Attenborrow
Mark Newey

Apologies:

No apologies were received

Welcome and introductions

Kevin Curley (KC) Chair of Community Action Derby introduced himself and Kim Harper (KH) CEO of Community Action Derby and welcomed everyone to the Community Action AGM and Networking Event.

KC then introduced Andy Thomas Neighbourhood Working Head of Service here at the City Council who welcomed everyone to the Council House. KC thanked Andy for the use of the facilities.

KC asked if everyone have a copy of last year's AGM minutes together with a brief Facts and Figures Annual Report and Finance paper.

Minutes of the previous AGM

KC asked whether there were any matters arising from the minutes of the previous AGM held on Thursday 13th October 2017 and whether they could be approved as an accurate record. *There were no matters arising and they were agreed as an accurate record.*

Proposer: Maggie Attenborrow

Secunder: Michael Mudzamiri

Trustees

KH gave thanks to all of our Trustees for their hard work and commitment over the year and particular thanks to those who have resigned or who were not re-standing. These were James Moor, Brenda Rhule, Abdulla Shahjan, Abdul Najeeb and Pam Hallam. KC thanked them all.

It was advised that there would be no elections this year.

Trustees standing down this year and reappointed are:

- Mohammed Sharief representing Little Stars Day Nursery.

New nominees are:

- Katy Wing representing Disability Direct.

KC asked everyone to formally welcome and accept them into membership of the Trustee board - unanimous show of hands.

Both Mohammed Sharief and Katy Wing talked about their background and joining the board.

Our Achievements

KC talked about funding as being one of top priorities our members wanted and gave examples of organisations receiving money awarded by various bodies during the year. He also highlighted the work of the Volunteer Centre providing facts and figures and monetary values of having volunteers.

KC talked about the volunteers at CA and Trustees, and staff who had left during the year and wished them well. He gave sincere thanks to all our volunteers who help us run our office and organisation.

KC thanked Kim for her exemplary service.

KC talked about the CCG funding cuts, our good partnerships with Derby City Council and thanked Derby Homes together with our members for their continued support throughout the year.

KC talked about Pam Rickerby, our Finance Manager, who is to retire at the end of December after 24 years of being with CA, the absolutely vital work she has carried out and how we wouldn't be where we are now if it wasn't for Pam and asked Harjeet to take these sentiments back to Pam as she unfortunately is not here today.

Special Resolution: Change to Article 17

KC said that existing rules require a quorum of 10% of members or 85 representatives be present in order to conduct the business of the Community Action AGM. This resolution requests that members resolve to change this to a quorum of 20 member organisations needing to be present. This was agreed by a unanimous show of hands.

Proposer: Mohammed Sharief

Secunder: Ray Khumlo

Kim Harper presented the accounts

Kim Harper (KH) asked if everyone had a copy of the Financial Summary for April 2017 to March 2018 and the Financial Statements.

KH talked through the paper, asked for any questions and said that full copies of the accounts were available.

KH said about the last few challenging years, our partnerships and how CA is here to enhance voluntary action not to deliver service contracts and how we consistency strive to keep our costs to a minimum.

KH gave thanks to our current Auditors/Independent Examiners, DKS Accountants, asked that the accounts be approved and proposed that DKS Accountants be approved for the coming year.

Proposer: Mohammed Sharief

Secunder: Michael Mudzamiri

KH introduced our two speakers:

Rachel Walsh and John Yates-Harold from the joint Hate Crime Awareness Project (Disability Direct and Derbyshire LGBT+) to talk about Hate Crime.

KH gave the Closing Speech

KH gave thanks to thank Rachel and John, closed the formal part of our AGM and thanked members for attending and opened the Networking Event.

Formal part of our AGM was closed at 10.25am.