



Volunteer Trustee

Citizens Advice Mid Mercia

About the opportunity

Citizens Advice Mid Mercia is a charity created to serve our local community of over 600,000 people across Derby City, South Derbyshire, Burton, Uttoxeter and Tamworth. We provide advice on a wide range of subjects such as debt, consumer services, energy, family, work, housing and homelessness. Our Governing Body is a Board consisting of Trustees who provide independent judgement and advice and are responsible for providing the strategic direction of our organisation.

Trustees play an essential role in ensuring that the charity runs smoothly and to make sure that:

- The advice services we offer are high quality
- Our clients' experiences are used to campaign for changes in policies or services locally and nationally
- Resources are secured to meet current and new demands and that all funds are used responsibly
- Recruitment and selection processes for staff and volunteers are fair, and we are representative of the local community
- Training and support are available for staff and volunteers
- Local partner organisations and funders are aware of the charity and its services

About Citizens Advice Mid Mercia

It is an exciting time to join Citizens Advice Mid Mercia having recently merged and taken over partner Citizens Advice in parts of Derbyshire and Staffordshire. We provide an excellent advice service to a large and diverse population. We provide services in a variety of locations (including GP practices) and are also based in Swadlincote, Derby City, Burton and Tamworth. We provide telephone and face to face advice services for people who want advice on a wide range of issues.

What is Citizens Advice Mid Mercia looking for?

Following a review of our Board, we are looking for people who are committed to developing our Advice services to the population of Derby City, South Derbyshire, Burton, Uttoxeter and Tamworth. We are specifically looking for people with a finance, business/commercial background, communications/PR background, HR or organisational development. Applicants from women and BAME background are encouraged.

Practical Considerations

Evening Board Trustee meetings are held approximately every 12 weeks. We also hold sub-committees every 8 weeks. The total time commitment for a Trustee is approximately 1 day per month; induction and training are provided, as is support from an experienced and knowledgeable Trustee and staff team. Trustees are not paid, but expenses are covered. A DBS (criminal records check) will be required.

Essential

- Will require references
- Driving licence
- Will require a criminal record check (DBS)
- Own computer or secure access to one
- Long term commitment

Interests

Community Development, Advice Services

To register your interest or to discuss the role further please email:

David Symcox, Chief Executive

Email: dsymcox@citizensadvicemidmercia.org.uk

Our website: <https://www.citizensadvice.org.uk/local/mid-mercia/>